

# The Entrance Leagues Club

## **Employment Application Form**

Date..... Date of Birth..... Title.....

Name .....Address.....

.....P/Code.....

Telephone (Home) .....Telephone (Mobile).....

Telephone (Work) .....(Confidentiality will be respected)

**Position you are applying for:** .....

Second Choice: .....

Preferred employment – Please Circle: Permanent, Part-time or Casual

**What is your AVAILABILITY?**

(Please indicate your times of availability)

**Mon**      **Tue**      **Wed**      **Thu**      **Fri**      **Sat**      **Sun**

Are you willing to undertake shift work? YES / NO

Are you willing to work in a designated smoking area? YES / NO

Are you legally entitled to work in Australia? YES / NO

**Employment History - Last or Present Employer:**

Employer .....

Position held: .....

From ..... To .....

Reason for leaving? .....

Reference / Referees .....

.....

**Employment History** (If employment with last or present employer above was/is less than 10 years)

Employer .....

Position held: .....

From ..... To .....

Reason for leaving? .....

Reference / Referees .....  
.....

**Please circle if you have WORKED in any of the following positions**

Club Manager / Club Supervisor

Cellar Operations

Change Counter

Bar Steward / Stewardess

Cashier / Cash Control

Club Reception

TAB Operations

First Aid Certificate

Club Keno

\* RSA Certificate) NSW Competency

Poker Machine Attendant

\* RCG Certificate) Card

\* **(Essential Requirements)**

**HAVE YOU EVER HAD ANY SERIOUS ILLNESS, INJURY OR OPERATION?**

YES / NO

If yes, please give full details and details of Workers Compensation Claims

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**ARE YOU AWARE OF ANY PHYSICAL OR MENTAL CONDITION LIKELY TO AFFECT THE FULL PERFORMANCE OF YOUR DUTIES IN EMPLOYMENT?**

YES / NO

If yes, please give full details:

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.....  
.....  
.....

**GENERAL**

- 1. *Have you ever been discharged from employment because your work or conduct was not satisfactory?* YES / NO
  
- 2. *Have you ever been convicted of any offence other than minor traffic infringements? (It is not necessary to advise of lapsed convictions.)* YES / NO
  
- 3. *Do you have any objection to inquiries of your present employer regarding qualifications & character?* YES/NO
  
- 4. *Do you have any objections to us seeking verification & additional information to any matter within this application?* YES / NO
  
- 5. *Is there any additional information you wish to give?* YES / NO  
.....  
.....
  
- 6. *If you are not employed within one week of the date of this application, do you have any objections to your information being kept for a period of three (3) months? After this time all documentation will be destroyed* YES / NO

**PROBATION**

*I understand and accept that as a condition precedent to my obtaining the position applied for I shall have to undergo a **probationary period of 6 months**.*

\_\_\_\_\_  
Please sign here

Please turn over.....

**DECLARATION**

*I authorise the Club to obtain any information from any person concerning my suitability for employment with the Club and I hereby release any such person from liability for any damages, claims, costs and expenses that may arise from the provision of such information. I further declare that the statements made by me in this application are true, complete and correct. I understand that a false or misleading answer to any question in this application will be regarded as misconduct and will be grounds for my dismissal from employment.*



*I understand that an offer of employment is subject to a reference check from my secondary school/college, including aspects of the BULLYcheck programme, if I am 20 years of age or younger.*

**Date** .....

**Print Name:** .....

**Signature** .....

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